

ADP Resource Year End Client Training 2018

Updated: October 2018



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Is this training right for you?

Year End training covers the tools you need to close out payroll for 2018 and ensure a hassle-free transition to 2019. The training sessions are essential for newer clients and new administrative contacts. In addition, important legislative updates will be provided in the training, which is invaluable information for all.

Topics covered in the training

- Year End Processing tools and resources
- How to verify employee and company information to ensure accurate W-2's
- How to process 2018 adjustments, bonus payrolls, and recording of taxable fringe benefits
- How to prepare for 2019
- Tools and resources to help with ACA

Webinar Dates and Times


Register for My ADP Resource year-end 2018 training sessions via MyLearning@ADP as early as Friday, November 16th.

We are offering several one-hour sessions to meet your busy schedule.

Tue November 20:	3:00 pm – 4:00 pm EDT	Mon December 03:	11:00 am – 12:00 pm EDT
Mon November 26:	2:00 pm – 3:00 pm EDT	Thu December 06:	3:00 pm – 4:00 pm EDT
Wed November 28:	11:00 am – 12:00 pm EDT	Mon December 10:	2:00 pm – 3:00 pm EDT

In addition, online self-paced modules will also be available for those that want to further review and/or cannot make any of the below scheduled events. Please contact your HR Business Partner or training team via email at learningsupport@adp.com if you require any assistance.

To register for your 2018 Year End training session, go to www.myadpresource.com and complete the following steps:

- From the MyResource home page, click the Graduation Cap Icon  in the upper right corner
- The link will take you directly to the new MyLearning@adp homepage (starting November 16th).
- Click “Year End Training” and register for the MY ADP Resource Year End 2018 session that best fits your schedule.

For further assistance please contact your ADP HR Business Partner
or contact us via email at learningsupport@adp.com